

INTERNATIONAL INSTITUTE OF MARINE SURVEYING



# CERTIFYING AUTHORITY COMMERCIAL CODING SERVICE

**New applications from potential and suitably experienced existing certifying authority coding surveyors are always welcomed by IIMS**



Maritime &  
Coastguard  
Agency

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Certifying Authority authorised by the MCA

# What the IIMS Certifying Authority can offer...

- You deal directly with the client and agree your own fees for your service, we only charge processing fees.

- Only pay for our administration service for approving documentation, providing 5-year certificates, annual hard card certificates, MLC 2006 inspection reports and amendments to certificates.

- Coding fees are competitive and listed on our website at: [iimscertifyingauthority.co.uk](http://iimscertifyingauthority.co.uk)

- Your services will be advertised on two IIMS websites. ([iimscertifyingauthority.co.uk](http://iimscertifyingauthority.co.uk) and [www.iims.org.uk](http://www.iims.org.uk))

- Vessel coding enquiries received by IIMS head office will be forwarded to you if the vessel is based in your area and you have the authorised vessel type approval.

- The IIMS Certified Authority offers attendance at specialised training multiple times per year hosted by the IIMS.

- Practical and classroom training held across England, Scotland and Europe.

- Online video conference options using 'Zoom' (instructions will be provided for this very easy to use service).

- Training is also held around the world to cater for our international members, previous venues have included Palma and Athens.

- Previous training has included:

- MCA Codes of Practice and their applications including review of deck types in code.

- Methods of approving stability and buoyancy, examples of freeboard requirements.

- Review of ISO Standards, new CA forms, brief update on tonnage measurements.

- How to conduct an inclining experiment, carry out a heel test on a 21' fishing boat, how to carry out a heel test on a RIB.

- Workboat themed training event of crew transfer vessels at Offshore Turbine Services.

- MLC 2006 – updates and changes

- Mentoring and shadowing services, to progress and expand your skills set and knowledge.

- This to be agreed and arranged on a case-by-case basis dependent on the surveyor's location and previous knowledge. Fees or financial arrangements are to be arranged solely between applicant and surveyor.



# How to become an IIMS Certifying Authority Surveyor

■ The IIMS requires you to be an IIMS member of the appropriate level. Please contact **Rachel Lock, Membership Secretary** at [membershipsupport@iims.org.uk](mailto:membershipsupport@iims.org.uk) if you are not already a member.

■ If you are an IIMS member of the appropriate level, contact **David Parsons, Certifying Authority Operations Executive** for an application form at [ca@iims.org.uk](mailto:ca@iims.org.uk) or call on +44 23 92313 014.


■ You will be sent the following:

- Application form with guidance notes.
- Request to send in your CV showing your surveying experience.
- Request to send in reports for different hull construction types which you wish to apply to survey - e.g. GRP, Steel, Wood and so on.
- Complete the attached SCV1 and SCV2 with mock vessel.
- **Alternatively**, submit an existing SCV1 and SCV2 from another Certifying Authority.
- Include an application fee of £60 plus VAT.

■ The above will be passed to two nominated members of the IIMS Certifying Authority Committee.

■ As part of the process, you will be requested to attend an interview either in person or via video conferencing.

■ Once approved you will be given a matrix on the vessel types you are authorised to code.





# Once approved as an IIMS Certifying Authority Surveyor...

- You will be given support and advice when needed.
- We always aim to provide a fast and efficient service for the surveyor and vessel owner within reasonable circumstances.
- We keep in contact with you providing information from MCA regarding SANs, MGNs and other regulatory notices.
- You will receive personal invitations regarding IIMS training days and annual coding and MLC inspection report reminders regarding your IIMS vessels.
- Exclusive access to a password protected resources page on the IIMS CA web site.



## Become an IIMS tonnage surveyor

If this is of interest please email [tonnage@iims.org.uk](mailto:tonnage@iims.org.uk)

- You will be required to prove that you have:
  - A minimum of 5 years' experience of the survey and certification of ships or vessels in commercial use on behalf of a flag Administration, Small Commercial Vessel Certifying Authority or Recognised Organisation, or
  - A minimum of 2 years' experience of the survey and certification of ships or small craft plus the completion of a practical and theory training course led by a TA, where the content and duration of the course are to the satisfaction of the MCA, as notified in writing.

# What and who are the IIMS?

■ The IIMS is the leading, worldwide, professional body for the marine surveying profession.

■ Established in 1991, IIMS now boasts 1,000 members in over 90 countries.

■ The Institute publishes a quarterly, editorially rich magazine that can be read in pdf or e-reader format full of information of relevance to surveyors.

■ Regular networking opportunities throughout the year are organised by IIMS.

■ The opportunity to participate in a series of regular, online seminars.

■ In 2017 IIMS was recognised for its distance learning Professional Qualification in marine surveying when it won a top education Award.

■ Access to a Continuing Professional Development App to help you maintain your currency in the marketplace.



## **Certifying Authority information**

Details of the various CA services can be found at: [iimscertifyingauthority.co.uk](http://iimscertifyingauthority.co.uk)

## **Certifying Authority contact information**

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